



# Horsham Natural History Society

## Data Protection Policy

Horsham Natural History Society

- only processes information necessary to establish, maintain and support membership; and
- only processes information necessary to provide or administer activities for people who are members of the organisation; and
- only shares the information with people and organisations necessary to carry out the organisation's activities
- only keeps the information while the individual is a member or supporter or as long as necessary for member/supporter administration

On the Society's application form and renewal form members are informed of the above policy and are requested to give permission to share their information for the above purposes.

Reviewed April 1<sup>st</sup> 2016