

# Data Protection Policy

## Horsham Natural History Society

- only processes information necessary to establish, maintain and support membership ; and
- only processes information necessary to provide or administer activities for people who are members of the organisation; and
- only shares the information with people and organisations necessary to carry out the organisation's activities
- only keeps the information while the individual is a member or supporter or as long as necessary for member/supporter administration

On the Society's application form members are informed of the above policy and are requested to give permission to share their information for the above purposes.

### **GIFT AID YOUR NATURAL HISTORY SOCIETY MEMBERSHIP!**

For every pound you donate the Society can reclaim 25p of your tax. If you are willing to help Horsham Natural History Society by authorising it to treat as payments under the Gift Aid scheme all subscriptions and donations you make to the Society now and those you make in the future, until you notify us otherwise, **please sign below**. Thank you.

.....  
Signature

.....  
Print name

Date .....

### **NEWSLETTER**

I am willing to have my newsletter sent to me via e-mail: Please indicate Yes .....No.....

If yes, Email address.....

I don't have email access and would prefer to receive a paper version Yes..... No.....

Signature .....